From: Dave Winslow
To: EMChip
Date: 7/8/98 11:25am
Subject: EMC Reporting Status

Hi all,

Attached is a mail message regarding upper management's concerns aboutY2K. Please note that they don't believe that any office will not have any EMC devices. Everyone should have at least a phone system, fax machines, etc. containing EMCs.

The other mail message contains the current database in Lotus/Excel format. I need to get your information into the database as soon as possible. I will be contacting each of you this week regarding EMC devices in order to update.

Thanks for all your assistance!
Dave Winslow

From: Kent Rosenlof
To: y2kregx
Date: 7/7/98 9:28am
Subject: Y2K Checklist

Cliff & all:

During yesterday's Policy-team conference call, Y2K was the first item on the agenda. (the Policy team consists of the Commissioner, and his executive staff, including all the RD's, and upper management here at the RSQ. Cliff inquired about a "Check List". Although there is not an official check list, you all should be aware of items on that list, if we were to put one together. I don't think we'll have an official list since the intricacies, and details are so dynamic. You should be well aware of items of concern however:

• Progress status on Application renovations and replacements
• EMC inventories and reporting
• IV&V issues for applications, EMC's, and Telecom
• Data exchange issues: Memos written, **and responses**
• **Regular** reporting on all issues above
• Certification on systems, EMC's, equipment, data-exchange agreements, etc.

You can expect at least one, possibly two more memos from the Commissioner on the subjects during this week.

There are very serious concerns that we still have some offices that haven't taken the Y2K issue seriously. As an example, we have some area offices that report they have no EMC's, Telecom, or applications. - We find this a little hard to accept.

Also be aware, that pressure from the Commissioner, Steve Magnussen, and others, as well as Kathy, Felix Cook, etc. is being exerted to accelerate Y2K efforts. Our executive management is now fully on board.

Kent

CC: Y2k-emb+, rfeuerstein, rhaycock

From: Becky H Redhorse
To: EMCTEAM
Date: 6/26/98 5:1 lpm
Subject: Y2K EMC Export(s) -Forwarded

June 26, 1998

Y2K EMC Team:
Please review the attached Y2K embedded microchip database Excel or
Lotus files, or a hard copy you'll soon receive via mail. Please review
the database and forward it on to Area Office Coordinators and their
field contacts. We request that the database be reviewed for:
1) Devices identified in other offices that may also be in your region or
office,
2) Ensuring that data has been entered correctly, and
3) Any missing records (forms you submitted for devices that are
absent).

Please keep in mind that the hard copy soon to arrive does not include all information (fields) for each device (record). On
the other hand, the attached computer copies allow users to view the database in its entirety. Whether you or your contacts
decide to use the attached computer files or the hard copy of the database, **please be sure to mark-up a hard copy and
return it to Becky Redhorse (D-8580) with any changes you may have** by July 15. As a note, some forms were received
from PN Region late today which have not yet been entered into the database.

In addition, anyone in Reclamation can develop the capability to log into the database and make changes on-line by
contacting Chris Zehnle at (303) 445-3325 or via e-mail for instructions. As a note, if you decide to enter or correct data
on-line, please let us know (generally) which records were added or modified and never delete any records. As an example,
if at a later date someone decides he/she needs to delete a record because a device has been repaired or replaced, we should
be notified so we can modify the record, but it should remain in the database.

I sincerely appreciate your assistance with this review and distribution. Let me know if there is anything I can do to help.
Becky

CC: EMC TAG, 867f6.HSANDHAUS, ibr8dml 1.867fl2.KROSENLO

From:	Christopher A Zehnle
To:	ibr8dmlO.867f5.RREDHORSE
Date:	6/26/98 4:07pm
Subject:	Y2K EMC Export(s)

Becky:

Attached Excel and Lotus version of the EMC Tables from the Y2K Database as of June 26, 1998.

Chris Zehnle

CC: krosenlof